

**LOUISIANA STATE RADIOLOGIC TECHNOLOGY BOARD OF EXAMINERS
BUSINESS MEETING**

**Baton Rouge General Center for Health
4th Floor Conference Room
(Located behind the check in desk)
9001 Summa Avenue
Baton Rouge, LA 70809**

July 12, 2023

BUSINESS MEETING MINUTES

CALL TO ORDER

Chairman Susan Hammonds-Guarisco called the meeting to order at 11:06 a.m.
The Chairman welcomed Dr Brent Boudreaux, new board member.

ROLL CALL

The following Board members were present:

Naveed Awan

Desiree Bell

Brett Bennett

Gregory Bradley

Frederick Bradley

Susan Hammonds-Guarisco

Abbie Kemper-Martin, MD

Robert Newsome, MD

Kirk Soileau

Jessica Soileau-Canning

The following board members were absent with prior excuse:

Robert Newsome, MD

Also present:

Katherine Muslow, Counsel

MINUTES

Minutes of April 12, 2023 meeting had been previously circulated to the Board Members by mail and were accepted as presented.

MOTION to approve minutes of April 12, 2023 by Fred Drouant

SECOND by J. Soileau-Canning

ACTION Voice Vote: Motion passed unanimously.

FINANCIAL REPORT

Financial Review Committee Report

The committee consists of Brett Bennett, Susan Hammonds-Guarisco, and Gregory Bradley. After review by Susan Hammonds-Guarisco, Brett Bennett, and Gregory Bradley, monthly reports were approved. The Chairman reported that a refund to the board has been requested on the LSRT meeting registration for Angela Reed since she would no longer be attending.

Financial Report by Executive Director

- Fiscal Year Comparison: July 1, 2022 to June 30, 2023
- Fiscal Year Comparison to Budget: July 1, 2022 to June 30, 2023
- Assets and Liabilities as of June 30, 2023

CHAIRPERSON'S REPORT

The Chairman provided a verbal report.

LICENSURE STATISTICS

Discussion was held on licensure statistics. It was requested to add place of employment on renewal applications as this information is currently only on the original application. The current number of active waiver licenses is 27 as 10 were revoked during the recent renewal period.

BUSINESS ADMINISTRATION

A. Board Operations

The Chairman reported the Administrative Coordinator qualified for a 4% market adjustment, effective July 15, 2023.

B. Completion of Renewal Period

Margaret Scott, the previous Administrative Coordinator, was hired back during the renewal period to assist with renewals.

C. Executive Director Position

The Executive Director position has been posted and interviews have begun.

D. Compliance Officer Position

The new position of Compliance Officer has been posted and interviews have begun.

E. Ad Hoc Committees

The Chairman discussed the proposed ad hoc committees to assist with office operations. These committees will review current state, make recommendations for changes, and implement approved changes.

1. Review of contracts – board members Jessica Canning, Dr Brent Boudreaux
2. IT/Communications (to include computers, internet, phones, email) – board members Kirk Soileau, Brett Bennett
3. Renewal process – Desiree Bell, Greg Bradley

F. Closed Investigations Not Requiring Board Action

2022-22 DUI – completed pre-trial intervention program, case dismissed with no prosecution - CLOSED

2022-19 Failed drug screen – following evaluator's treatment recommendations - CLOSED

OLD BUSINESS

A. Acknowledgement & Consent of Health Monitoring Policy

An acknowledgement form to include signature is now sent along with the Health Monitoring Policy.

B. Board Certified Addictive Medicine Physician List

Legal counsel provided a list of approved Addictive Medicine Physicians that licenses may select from when required. Additional physicians may be recommended by board members and added to the list.

C. Annual Required Training and Financial Disclosure for Board Members

All board members continue to be required to complete all required state training.

D. Legislative Session Update

No activity in 2023 Legislative session that would affect current law.

NEW BUSINESS

- A. Global Governance Private Radiologic Technologists/Urgent Care Facilities
The pending changes in regulations were discussed.
- B. ARRT Ethics Course
The ARRT has an ethics course that may be used as a resource for licensees with complaint codes.
- C. LSRT Annual Meeting
The state professional radiology meeting is being held this week in New Orleans and will be attended by several board members.

NOMINATION, ELECTION, AND INSTALLATION OF OFFICERS

Recommendation from legal counsel to delay election of officers until the October board meeting.

NEXT MEETING DATE

Wednesday, 11am, October 11, 2023, (Confirmed)

FUTURE MEETING DATES

Wednesday, October 11, 2023, 11 am (Confirmed)

Wednesday, January 11, 2024, 11 am (Tentative)

Wednesday, April 10, 2024, 11 am (Tentative)

MOTION made to close Business Session and move into Executive Session by J. Canning.

SECOND by B. Bennett

ACTION Voice Vote: Motion passed unanimously.

RETURN TO BUSINESS SESSION

ADJOURN

Chairman requested a motion to adjourn meeting.

MOTION made by J. Canning

SECOND by G. Bradley

ACTION Voice Vote: Motion passed unanimously.

Meeting adjourned at 2:49 p.m.

RESPECTFULLY SUBMITTED

Susan Hammonds Guarisco, BSRT
Chairman